

Skills for You

New Zealand Certificate in Foundation Skills (Level 1)

THIS PROGRAMME IS DELIVERED UNDER SUBCONTRACTED AGREEMENT WITH NATIONAL COUNCIL OF YMCAS NEW ZEALAND.

Graduate Profile



This qualification is intended to assist people engaging or re-engaging with learning to prepare them for further learning and employment. It recognizes the importance of core capabilities such as confidence, basic knowledge, and skills, and literacy and numeracy, in a range of simple and structured contexts.

Graduates of this programme will be able to:

- understand self-management strategies to organise personal life, maintain well-being and continue learning
- interact positively with people from their own and other
- cultures, both individually and in group environments including work and community.
- reflect on progress towards achieving personal and career goals.
- organise, interpret, and communicate information using basic literacy and numeracy skills in relevant contexts.

Additional Qualifications and Pathways

Students may also gain **NCEA Level 1** if they already have achieved enough credits.

“What an awesome and spectacular course”

YMCA Student, 2018

Opportunities for further study includes:

- NZ Certificate in Foundation Skills Level 2
 - NCEA Vocational Pathway
- =NCEA Level 1 and/or 2 is achievable through either pathway**

Intake Dates:

Throughout the Year
28 Jan -01 July

[partial programme enrolments with 2020 re-enrolment after this date]

Duration:

20 weeks [not incl. hols]

Entry Criteria:

- 16-19 years of age [15 yrs. with exemption certificate]
- NZ citizen or permanent resident
- Not enrolled elsewhere
- Subject to Literacy/ Numeracy Assessment

2019 Programme Information

Contents	Unit	Unit Standard Name	Credit	Level
Outcome 1 Understand self-management strategies to organise personal life, maintain well-being and continue learning.	467	Demonstrate personal and social development through participation in adventure-based learning	3	2
	496	Manage personal wellbeing	3	1
	548	Demonstrate knowledge of the impact of alcohol and other drugs	2	1
	3483	Fill in a form	2	1
	24709	Produce a balanced budget to manage personal finances	3	1
	27106	Describe the terms connected with whakapapa and use	2	1
Outcome 2 Interact positively with people from their own and other cultures, both individually and in group environments including work and community	56	Attend to customer enquiries face-to-face and on the telephone	2	1
	470	Demonstrate personal and social development through participation in a low ropes course programme	3	2
	497	Demonstrate knowledge of workplace health and safety requirements	3	1
	542	Describe discrimination under the Human Rights Act 1993 and describe ways of responding to it	2	1
	3503	Communicate in a team or group to complete a routine task	2	1
	4249	Describe care and timeliness as an employee	3	1
Outcome 3 Reflect on progress towards achieving personal and career goals	504	Produce a CV (curriculum vitae)	2	1
	10781	Produce a plan for own future directions	3	2
Outcome 4 Organise, interpret, and communicate information using basic literacy and numeracy skills in relevant contexts	1293	Be interviewed in an informal, one-to-one, face-to-face interview	2	1
	3501	Demonstrate knowledge of and apply listening techniques	3	1
	26622	Write to communicate ideas for a purpose and audience	4	1
	26623	Use number to solve problems	4	1
	26624	Read texts with understanding	3	1
	26625	Actively participate in spoken interactions	3	1
	26626	Interpret statistical information for a purpose	3	1
26627	Use measurement to solve problems	3	1	
			60	

Additional Information

Phone:

Location:

Email:

Website:

www.ymca.org.nz

Course Costs

FREE

Additional Expenses

Learners must provide their own lunch

Approximate Cost

At learner expense